



**Tehama eLearning Academy**  
**GOVERNANCE COMMITTEE MEETING**  
 Meeting Minutes  
**December 15, 2022**

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee members: Michelle Barnard, Lourie Larcade, Jenna Gregory and Trey Nichols were present.

<b>1. Call to Order</b>	<b>Sarah called to order at 3:32</b>
<b>2. Roll Call</b>	Present: Sarah Smith, Linda Houchins, Liz Lurie
<b>3. Consent Agenda</b> 3.1 Approval of Agenda  3.2 Approval of Minutes	Linda moved, Liz seconded, carries  10/27/22 minutes. Liz moved Linda 2nd, carries
<b>4. Audience with Groups and/or Individuals to Speak</b>	None
<b>5. Administrator Report</b>	129 students, 108 HS, 21 MS. College field trip, Ninja Coalition Gym. Going to see the Nutcracker Ballet in Redding. Winter social w 17 students. Visit from Stacey Story, Regional Director from CCSA. MTSS Coordinator & Adult School Teacher positions are still open. One new teacher got CTE Credential for Medical Pathway. Continuing w/ Trauma Sensitive Schools. Empower Tehama is going to do a group meeting w/ art & creativity to help with coping skills. 70 Adults in Adult Education program. Sarah wonders if we need to revisit our MTSS listing to see if we need to be more competitive with the salary adjustment for the position to see if we are still comparable. She and Lourie plan to look at that and get back to us. The position opening is posted on the California Charter School site
<b>6. New Business</b> 6.1 Naloxone Distribution	Applied for the state's Naloxone Distribution program. Similar to Narcan, nasally administration. Staff will receive administration training. Naloxone won't hurt the recipient but can save a life, so better to use it when in doubt. In light of the opioid crisis, it is highly recommended for schools to have this on hand and have staff trained.

<p>6.2 1st Interim CBO Report</p>	<p>Lourie says that the first interim is done and the budget has been posted. Total revenue expected is 2.4 million. Total expenditures are just over 2 million. Projected ending balance of 2.7 million. A lot of one-time money that we are working on spending. It is important that we continue spending as we planned to while remaining intentional. Liz &amp; Sarah mentioned advertising at the Chico Job Fair. Also thinking about reaching out to ACSA &amp; people finishing their administrative credentials.</p>
<p>6.3 School Accountability Report Card (SARC)</p>	<p>This is an Action Item. Blocks of data are still missing because the state has not yet released that information. Data will be entered as soon as it is released. We were hoping to tentatively approve the SARC, pending the state releasing the data. Everything that was available has been updated. The SARC is intended to provide transparency for our student's families &amp; our community regarding our performance, growth, and spending. Liz moves to approve, Linda seconded, none opposed, motion carries.</p>
<p>6.4 Field Trips &amp; Excursions Policy Update</p>	<p>This is an Action Item. Our insurance provided recommended new wording for our permission slip. Linda moved, Liz seconded, none opposed. Motion carries.</p>
<p>6.5 Anti-Harassment, Bullying, &amp; Discrimination Policy Update</p>	<p>This is an Action Item. Safe Place to Learn Act required Sexual Harassment, Bullying, Discrimination &amp; Intimidation policy coverage. So our new policy takes our original Policy #12 and updates it to add language regarding the necessary topics. Linda asks if students cyber-bullying other students from home is a school issue or not. Sarah states that if it affects the student at school, and their feelings of safety, it is a school issue. Linda questions the complications of students from other schools being involved. Discussion ensued about school events/to &amp; from school activities and notification to other involved schools. Ultimately administration would act in the best interest of the students &amp; the law. Liz moved to approve, Linda seconded, none opposed, motion carried.</p>
<p>6.6 Emergency Plans Policy Update</p>	<p>This is an Action Item. Two small sections added, Bioterrorism/Hazardous Materials. Linda moved to approve &amp; Liz seconded. None opposed, motion carries</p>
<p>6.7 COVID Safety Plan Update</p>	<p>COVID Safety Plan has to be updated every 6 months. This update comes with the change that face masks are now recommended and not required by schools. Physical distancing is recommended whenever possible and not mandated. There may be some changes for the state of California in the coming months regarding new recommendations regarding employees of schools. Linda moves to approve. Liz seconded. None opposed, motion carries.</p>
<p>6.8 SAEBRS Quote w/ Illuminate Ed</p>	<p>This is listed as an Action Item. This is a universal screener for student social emotional &amp; academic behavior items that will help inform social</p>

<p>6.9 School Safety Plan Update</p>	<p>emotional &amp; behavior interventions &amp; supports in the classroom. Partnered with Renaissance. Liz moved to approve, Linda seconded. None opposed, motion carries.</p> <p>This is an Action Item. Michelle added some recent stakeholder survey results to our Safety plan. Overall the responses were positive in regards to safety, supervision, and response to concerns. Students have practically zero concern about being bullied online by classmates at Tehama eLearning Academy. School staff would like a buzzer lock on the front door for safety &amp; traffic control. Student focus group reported feeling 100% safe at our school. All updated Safety related policies have been updated in the School Safety Plan. Linda moved, Liz seconded. None Opposed. Motion carried.</p>
<p><b>7. Old Business</b> 7.1 LCAP</p>	<p>All of our SARC data is also reported as part of our LCAP goals. We align our goals across SARC, LCAP, and WASC very well. Sarah says we seem very on track with our goals overall. Michelle adds that we are looking at purchases to support our CTE programs to support those goals, including some exciting hands-on opportunities.</p>
<p><b>8. Governing Committee Discussion</b> 8.1 Fire Drills</p> <p>8.2 MOU with TCDE</p>	<p>Linda asked about Fire Drills in our building. Michelle says that we regularly hold fire drills, approximately once a month and an earthquake drill twice a year, and discuss the emergency plan in case of an active shooter multiple times.</p> <p>Governor signed a bill that allows for extensions due to COVID. TCDE approved the two year extension for re-authorization. Sarah &amp; Michelle are working together to look at the evidence to support a reauthorization in 2025.</p>
<p><b>9. Adjournment</b></p>	<p>There being no further business, the meeting was adjourned at <b>4:16 pm</b></p>
<p><b>Next Meeting:</b></p>	<p><b>February 16th, 2023</b></p>